



Please fax/email your reservation booking to:

Attn: Reservations Department

DID: (65) 6415 6028 / 6029 / 6030

Fax: (65) 6255 4494 / 6250 9292

E-mail: rsvn@copthorneorchid.com.sg

New Booking Amendment Cancellation Special Request

1. Name : Mr./Ms. _____ Nationality: _____
2. Name : Mr./Ms. _____ Nationality: _____

Arrival Date : _____ Flight No. : _____ Expected Time of Arrival: _____
Departure Date : _____ Flight No. : _____ Expected Time of Departure: _____
No. of Rooms : _____ No. of Guests : _____

<u>Room Category</u>	<u>Room Type*</u>	<u>Room Rate</u>	<u>Tick One Only</u>
Superior Room inclusive American Buffet Breakfast	Single / Twin	S\$175Nett/S\$185Nett	<input type="checkbox"/>
Deluxe Room inclusive American Buffet Breakfast	Single / Twin	S\$190Nett/S\$200Nett	<input type="checkbox"/>

* Please delete accordingly

- ❖ The above rates are for per room per night
- ❖ All rates quoted are Nett and is inclusive of 10% service charge and prevailing government taxes
- ❖ All bookings are subject to availability
- ❖ All room bookings before 31st Dec 2009 would enjoy complimentary broadband internet access
- ❖ **There would be a surcharge of S\$50 Nett per room per night for the periods of 01 Feb – 03 Feb 2010 (Both dates inclusive) due to the Singapore Airshow**
- ❖ There would be a complimentary 1 way transfer to conference venue only for all room categories

Other Request : _____

Contact Person : _____ Tel : _____ Fax : _____

E-mail : _____

ROOM GUARANTEE & CANCELLATION POLICY

*All bookings are required to be guaranteed by credit card and are subject to a one-night room charge for cancellation made within **07 days** prior to arrival and space for subsequent nights will automatically be released for resale for "No Show" on arrival day. All payment must be made by credit card only. Personal cheques are not accepted.*

Booking with no credit card details will not be accepted.

Credit Card : AMEX / DINERS / JCB / MASTER / VISA
Name of Card Holder : _____
Card No. : _____ Expiry Date: _____
Signature : _____

FOR OFFICIAL USE ONLY

THIS SERVES AS A CONFIRMATION OF THE BOOKING.

Confirmation No. : _____
Confirmed by : _____ Date : _____

